

Meeting minutes of Holyoke Media – Jan. 11, 2017

Present:

- Al Williams
- Mark Wotton
- Denis Luzuriaga
- Jennifer Myszkowski
- Iohann Vega (guest)

Not present:

- Mike Hines

Minutes

Al called the meeting to order at 6:58 p.m.

- The Board met and interviewed Meghan Person
 - Jennifer to contact Christine Dutton to ask about rules regarding temp workers
- Reportback re: HEDIC meeting
 - Denis reports that Marcos is out of office and not available to accept phone calls
 - HEDIC board liked our proposal, but wants us to look elsewhere for financing
 - We proposed HEDIC financing at Marcos's urging
 - Denis suggests we finance the buildout rather than the cost of the building.
 - Banks to approach about financing:
 - Holyoke Credit Union
 - PeoplesBank
 - Easthampton Savings Bank
 - Next step: Talk to financial advisor about the most prudent next steps. All will talk to PeoplesBank and report back us.
- Our address:
 - Holyoke Media
POBox 1310
Holyoke, MA 01041
 - Now that we have an address, Mark will bring insurance paperwork to the broker.
- Al asked Rory for a meeting to work out final details with the city:
 - Checks getting sent from Comcast to Holyoke Media instead of City
 - Cleanup of forms/docs related federal filings for IRS purposes
 - How the city will get its portion of the money from Holyoke Media
- Mark to start drafting a business plan with short- and long-term goals.
- Jennifer made a motion to move into **executive session**.
 - Seconded by Denis
 - Passed unanimously

- Board agreed that Meghan Person would make a fine admin assistant
 - Jennifer to contact Christine Dutton to begin making arrangements
- Jennifer moved that Denis become the acting treasurer until such time as a new treasurer is elected
 - Seconded by Mark
 - Passed unanimously

Agenda of next meeting:

- Meeting Kerry Baker
- Follow-up re: Executive Director search
- Other items as necessary

Next scheduled meetings

Please mark your calendars for the following:

- Phone call: Tues., 1/17 at 8:30 p.m. - conference info to follow from AI.
- Wed., Jan. 25 at 6:30 p.m. at the Library