

## Meeting minutes of Holyoke Media – May 3, 2017

### Present:

- Al Williams
- Denis Luzuriaga
- Jennifer Myszkowski
- Mark Wotton
- Ali Pinschmidt
- Mike Hines
- Christine Dutton (HR Consultant)

### Not present:

- Carey Baker

### Minutes

Call to order: 6:35 p.m.

#### Old business:

- Mark to follow up with Kathy Anderson for a copy of the policy between the Chamber and the Mayor's office.
- Mark to follow up with Al re: QuickBooks.
- Jennifer and Al to cut check to schools.
- Jennifer to find model language re: Organizational name change for IRS. Will consult with documents on the Google Drive, per Denis.
- Jennifer to write rejection letter that Meghan can you use for candidates who were not interviewed. (this task is complete as of 5/4)

#### ED search

- Remainder of the meeting consisted of discussion of candidates.
- Provided Carey is available by phone or in person, we will have an extra meeting on Wed., May 10 at 7 p.m. at the Library for the purpose making a decision.
- Tally so far:

	Scott	Jamie	Cyndi
AL	1	3	2
CHRISTINE	1	3	2
JENNIFER	1	3	2
ALI	2	3	1
DENIS	3	1	2
CAREY	3	2	1

Adjourned at 8 p.m.

### Next scheduled meetings

Please mark your calendars for the following:

- Wed., May 10 at 7 p.m. at the Library - for purpose of decision on ED candidates
- Wed. May 17 at 6:30 p.m. at Library